

2006

September

2006

CIVIL SERVICE BENEFIT CUT-OFFS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
	HOLIDAY				Cut-off to key PARs to reflect correct rates for non CoBen employees for current month deduction.	
10	11	12	13	14	15	16
	Cut-off for Dental, Vision, and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 10-01-2006 for FlexElect.		3:00 pm Cut-off to key HBD-12s to ACES for a current month deduction and any retroactive adjustments.		Cut-off for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction.	
	Cut-off for Bond forms to be received by SCO for a current month deduction.				3:00 pm Cut-off to key HBD-12s to ACES for a current month deduction (retroactive adjustments will process next month).	
					Cut-off to key PARs to reflect new Vision & Basic Life, Vision changes into & out of R06, Dental changes between basic & enhanced and R05 CHPDIP updates for a current month deduction.	
17	18	19	20	21	22	23
	Cut-off to key PARs to reflect correct R18 CoBen deductions for current month.		Cut-off to key PARs to reflect correct CoBen deductions (all except R18) for current month.	MASTER PAYROLL CUTOFF		
24	25	26	27	28	29	30